

**REGULAR** MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
NOVEMBER 7, 2012  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:30 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen Alan Boulant, John C. Pytlovany, Sid Ramotar and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also present were Attorney Michael Cuevas, Director of Operations James MacFarland, Comptroller George Phillips, Highway Superintendent Tom Coppola and Planner Kevin Corcoran.

Supervisor Koetzle – “We will be entering into an executive session at the end of the meeting to discuss a personnel matter; no action will be taken this evening.”

Town Council Reports:

Councilman Ramotar – “We were looking for a Senior Center Coordinator and tonight we will be voting on an appointment for that position. The Senior Center currently has 1,500 members. The Town provides the staff and also has a van that transports seniors to various places. They also have a noon meal site that serves 30 – 50 meals that is operated by Catholic Charities. The YMCA holds classes there everyday and the building also serves as a rental facility for many individuals and organizations.”

Councilwoman Wierzbowski – “Our leaf pickup has started. Please check the website to see what zone you are in at [www.townofglenville.org](http://www.townofglenville.org).

Please do not put your leaves in the road. They make our roads narrower than they already are and it also causes a safety concern for school buses and all other traffic.”

Supervisor Koetzle – “I just want to point out that the public hearing for the Preliminary Budget will be held this evening. We will be adopting the final budget at a special meeting next week, on the 14<sup>th</sup> which is typically a work session. We have to schedule it for next week because the budget must be adopted by the 20<sup>th</sup> of November which is a day before our next regularly scheduled meeting.”

Supervisor Koetzle opened the public hearing on the 2013 Preliminary Budget at 7:37 pm.

Frank Quinn, Ridge Road, former Town Supervisor – “I would just like to share some thoughts and ideas with you and give you a suggestion on the 2013 budget.

I took six years of our budgets and as you know I spent eight years on the board doing what you are doing so based on that experience I offer the following that comes out of the data itself.

The first step was the assessment, where are we at, using the three main funds in the six years of budgets that we have including the proposed budget. I looked at what was budgeted and what was actually spent each year so that each year, including me when I was there, we budgeted “x” and we actually spent “y” so what are the differences? On the appropriation side in 2008 we spent \$322,000 less; in 2009 \$732,000 less; in 2010 \$934,000 less; in 2011 \$666,000 less and in 2012, projected, \$551,000 (based on your August report). So it creates an approximate surplus as you can tell, budget this, actually spent that. The average goes up and down, 5.6% or approximately

\$600,000.

Then I looked at the revenue side, same thing, over six years, revenues that we budgeted versus what we actually got. In 2008 \$877,000 in revenue more than what we budgeted; in 2009 \$949,000 more; in 2010 \$235,000 more; in 2011 \$383,000 more and in 2012, projected \$389,000 (based on your August report). So that creates a surplus also, approximately 11% per year so we have been averaging \$566,000 and change each year as a difference between what we budgeted, we actually took in \$566,000 on the average more. So if we combined the appropriation surplus with the revenue surplus, you are talking in each of those years a little over \$1 million dollars except for this year which will be \$900,000 and change. So there is quite a bit of money between each year when you go over the years between what we're budgeting and what we get, so therefore there is a surplus on both lines revenue and expenses.

How do we get to a zero tax increase for this year? I went to one line and it is the benefit line in each of the three main funds. That is where we are actually budgeting more then we are actually paying out. So in 2008, just looking at the benefit lines we budgeted 2.7 million and we got 2.4 million, we had \$369,000 or 15% surplus there. In 2009 the surplus was \$392,000; 2010 it was \$389,000; 2011 we had \$477,000 and projected for this year \$425,000 in the benefits line. The average for those five years is \$410,000 therefore by going to that one line in the 2013 budget \$55,000 equals a 1% tax increase for 2013, so if we just reduced to the actual experience rather than the budgeted experience in 2013 by \$220,000 you would have enough money for a zero percent tax increase and still have \$200,000 left on the benefits line.

The proposed town tax increase is more than my income goes up this year, you know the school tax did it, we all know the county did it and so based on the assessments and that which I just presented, you already have enough money to do that. So five consecutive years of surpluses both in expenses and in revenue I am obviously recommending to take the opportunity you have in front of you. Take the money out of the benefits line and you will find two-hundred and some thousand right there, have another \$200,000 surplus and all of us get a zero tax increase."

No one else wished to speak; Supervisor closed the public hearing 7:45 pm.

Presentation – Jim Martin, Chairman, Local Development Corporation (LDC)

Jim Martin – I have two other board members with me tonight, Jim Valachovic and Richard Usas. We thought it would be appropriate given the fact that we are in a very early stage in the development of this organization to come to the board and explain what our concepts are, where we see this going, give you a general status update and we would like to maintain a regular dialogue with the Town Board because I think you showed a fair amount of vision in entrusting us with this responsibility. We thought it very appropriate to come to you at this early juncture, explain our thoughts and explain where we are at and go on from there and that is the purpose for the night.

Mr. Martin gave a power point presentation explaining what, why, how, when and where we are at. This will be the point of this general presentation.

What is an LDC – this is a chance for us to assist local businesses in aid and economic development effort. The ability to create employment for the residents here, new interesting employment opportunities, quality employment and at the same time roll the tax base in the community. Those are the type of things we are looking at.

How we do this, will be aid through economic development.

Why is this LDC being formed? It's to facilitate economic development. Now what do we mean by that, expansion of businesses both existing here and those who are looking to come into the community and of all types; small, large, medium size. We can help on capital needs relating to equipment, bricks and mortar, construction and maybe even working capital and at the same time we want to increase employment and we have an opportunity to do that here. How we envision doing that the method by which we would

do that is what we are discussing right now. We are referring to them as a micro-program and a macro-program. A micro-program will be to those businesses that are size small and we will define that by potentially the number of employees or what their size is in terms of the area that they have like a 5,000 sq. ft. building, there are ways that we can define that. A micro-program will provide relatively quick assistance, it's a short application form that will still be reviewed and scrutinized but we'll provide loans in small increments for immediate needs. On the macro-program we are talking about a larger program, more intricate, more involved more of a complex application that is going to require them providing us their balance sheets, information about their finances certainly their security and collateral. It will be scrutinized more heavily and a more involved process for the loan review before a decision is made. Under both of these programs the ultimate decision will be made by the corporate board of directors.

The goals to be achieved are employment for residents, expanding the commercial and real property tax base. In Schenectady County the type of land uses that are bearing the burden of taxes are residential taxpayers and therefore what we need to have happen in this County and in this Town is we need industrial and commercial land uses, those parcels pulling their optimal weight. We are looking to achieve that with this loan assistance and at the same time we can improve the goods and services that are offered in our community.

How did this come about? A few years ago the Town applied for an application through the Community Development Block Grant Program (CDBG) that is run by NYS. That program grants a grant to the community through an application process for assistance to a local business, that grant is loaned to the business, that loan is then repaid to the community. It need not be repaid to the State; it stays here in the local community. The money has been fully repaid and there is some \$565,262 available for eligible activities as defined by the CDBG Program, setting up a LDC, administering a revolving loan fund is one of the ways that there is proper eligible use of those funds.

Who is involved? Currently right now it is myself as Chair, Dick Usas and Jim Valachovic are the initial appointed board members, there are room for two more board members for a board consisting of five members. We are starting the process to fill those two positions. They must be Town residents. We are looking for business people, people who understand financing and who are well qualified to serve in this capacity.

Organizationally what we are envisioning is that we will have the need for support and assistance in running a program like this especially on the loan review side and in the larger loans we are going to need legal assistance, accounting assistance both for the auditing requirements that we are going to meet as a corporation and also to assist us in the loan review application as they come through. Additionally we will need to set up sub-committees to work in the organization and that is a Governance Committee, we also need an ex-officio member, a town board member or the supervisor to fill in that capacity that will serve on the board and that will also be a natural link for communication going back and forth between this corporation and the town. We need a Loan Review Committee; the applications will come in to this sub-committee, the preliminary review will start there for application completeness and so on. We also need a Business Development and Recruitment to have that interaction with the business community, seeing what is out there, who is looking to expand, what are the needs, how can we help and also working with other partners, Metroplex, the Chamber and so on.

What types of services are going to be required? We envision the need for legal, loan documentation preparation, accounting, annual audit, bookkeeping control and also assistance with the loan application when they come in for that review. General Administrative, there's going to be a lot of day to day assistance. So having someone that has technical knowledge would be very important and that may have to be supplied in from some kind of consultant role.

In terms of any solicitation of professional services whether it be legal, accounting or consulting it would be qualification based and preferably local. We are looking to start in the town first to find those qualified partners and if we have to go out a little further we will do that but we want to start with the town first and obviously keep those

services in the local community.

Where do we stand? We have gotten the sign off on the completion of the loan repayment from the office that administered the initial grant. The article of the corporation has been adopted. The initial appointees have been made. The tax identification number for the organization has been issued and electronic account has been established with the Public Authorities Reporting Information System in the Comptroller's Office. Also on the check list was making this presentation to the Town Board. Moving forward we will be filling our vacancies, adopting our by-laws, enter into a sub-recipient agreement with the Town, looking for service providers, loan program guidelines, application forms being reviewed and looking for what works best given those two programs that we are looking to work with, a micro and macro-program that is in process. A little later on we will be developing our initial annual budget on how we allocate these funds for the micro and macro-programs. We might have a few applicants in the pipe-line.

We will be interviewing those board members; we will be running an ad starting tomorrow on the town's website.

We cannot thank the Board enough for having the vision to do this. This is a lot of money, this is public money, taxpayer money and we are very, very cognitive of that. We take this roll very seriously. I personally applaud the Board for having the vision to take this step with these funds. It's a lot of responsibility and it's not without risk, I acknowledge that but I personally thank you for trusting us with this responsibility. This can be a great organization, a positive influence in this community. That is what we want it to be and nothing short of that. We will work very hard to do that."

Supervisor Koetzle – "Thank you for that presentation. I appreciate your kind words but I want to thank you, the Board and the members of the SBED who got behind this along with Councilman Boulant as the liaison to SBED for really taking this concept and making it happen. I know how much work's involved, I watched it happen. If we did not do this, this community would have lost almost \$600,000 and by you guys stepping up and taking time to volunteer to do this you have allowed this community to have almost \$600,000 invested in it and I think that is a tremendous community service."

Councilman Boulant – "Being involved with all of you with this, the dedication that you have put into this has been phenomenal. My business was the recipient of this money and paying it back and having it do the same thing that it did for my business makes it a success. I'm glad we were able to put this together, not loose that money and give other businesses the opportunity to not only grow their business, help them with financing but also hire people. That is what it is all about to, to be able to increase the tax base."

No one exercised the privilege of the floor

Supervisor's Comments:

Supervisor Koetzle shared the following information:

The Glenville Rotary Club will be having their "Honor Our Veterans Breakfast" on November 9<sup>th</sup> at the Senior Center at 7:00 pm.

The Glenville Rotary Club will also be having their Veteran's Ceremony in the Park down by the firehouse on November 11<sup>th</sup> at 11:00 am.

Town Hall will be closed on Monday, November 12<sup>th</sup>.

The Town Newsletter is in the mail and the cover feature of Your Hometown monthly magazine is the newsletter and should be received in the next few days. This edition features the economic development efforts and the recent successes that the Town has currently experienced.

We are currently polling our various boards and commissions for consideration of appointment in 2013. We have a few options for the Town Board to consider at our annual Organizational Meeting in January. We will be discussing these appointments more as the process continues through November and December.

A few of us attended the Socha Plaza Showcase on Thursday, October 25 where Bill Socha introduced his mixed use project to a number of interested parties. I had the pleasure of addressing the audience. I spoke about the partnership that we in the Town have with the business community and the efforts for economic development.

November 17<sup>th</sup> the Gazette will host their annual Holiday Parade.

We only have one more week before the final budget is enacted. We have talked about all of the things we have done it, all the spending we have cut, all the things we tried to do. I do want to address comments tonight although given in good spirit and taken in good spirit.

I want to remind people that budgets are forward looking documents; they are not documents that you look back on. You budget, perhaps thinking the worst case scenario and hoping for the best. What I think was laid out here tonight was that over the past couple of years we have done a really good job managing our budget. Our expenses are down, we are getting more revenue than anticipated but the point is you don't look back and say okay four years ago we did a really good job cutting costs. We don't know where our revenues are really going to be. We have a little more certainty with the sales tax but we don't really know so you can't go through and start cutting things saying well we were okay in 2009, we were okay in 2010 so we must be okay in 2013. That is not how you budget, you budget for your worst case scenario, you hope for the best and I think what has been pointed out is we have done a really good job at managing those costs.

I understand that there appears a surplus, it appears that a case is being made that surpluses are built in, but in reality we are just managing the budget to the level that our residents have come to expect this responsibility.

Now, the overlay where we are with the fund balance and that is the other piece of this puzzle, you can't just look at these things and say okay, we are over budget here so the whole budget then must be out of whack. You have to look at the fact that we have a fund balance allocation involved as I have pointed out many times. This Town got dependent, years ago, on too much fund balance. We got to 1.4 million dollars one year. The goal of this administration has been to reduce that dependency on the fund balance. So as you do that you have to start cutting back and we have. We have gone from 1.4 million dollars in dependency down to about \$669,000. So we have done a good job at reducing that dependency because we all know at some point we're going to be in a situation where these numbers may flip. We may not be budgeted correctly, something might happen and we have to be in a position where we are not depending on a fund balance.

So to say that we should run out savings, which is essentially the argument, is unwise and I think that was supported by Moody's when they upgraded our bonds rating for doing just this, because it was fiscally responsible. I can get us to a zero percent, we talk about this every year, and we could be at a zero percent right now if we did not have to back off that fund balance. We did not have to allocate money away from that dependency which this year is about \$350,000, which is about 3%, which is where the tax levy increase is, we would be at zero. So unfortunately we have to take some steps to get this budget back fiscally sound and that's costing, unfortunately, minimal tax increases to get us there so that someday it's not a big tax increase.

Councilman Boulant – "Another thing that I think goes unnoticed is we probably could do a zero and do the fund balance decrease if the State would do their job and solve the mandate problem also because there's an unknown that we don't have any idea what it's going to be. They are telling us health insurance could go up 8% to 25%; pension costs could to up 10% to 30% so we have to prepare for the worse case scenarios. I agree with what you are saying."

Supervisor Koetzle – “That’s a perfect point because in fact we don’t really have a clear indication of what retirement is going to be. We have a sense but it can go bad on us pretty quick and if it does and we have that allocation problem then we are in trouble.”

Supervisor Koetzle moved ahead with the agenda:

**RESOLUTION NO. 180-2012**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Ramotar

**A RESOLUTION** approving preliminary capital expense budgets of **Water District No. 11** of the Town of Glenville and **Extensions No. 1 thru 37** for the year of 2013.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Water District No. 11 hereby adopts the following preliminary capital expense budget of Water District No. 11 and it’s extensions of the Town of Glenville for the calendar fiscal year 2013:

Appropriations:

Charges of Paying Agents and miscellaneous expenses in connection with payment of principal and interest.....	\$ 8,000.00
Increase of Facilities for Water District No. 11 and Extensions (Redemption of Bonded Debt)	
Principal Due 6/15, & 12/01/12.....	\$ 488,900.00
Interest Due 6/1, 6/15, 12/1 & 12/15/12.....	\$ 321,627.00
Bond Anticipation Note/Principal.	
(Increase in facility for Water Distr. 11)	\$ 38,625.00
Bond Anticipation Note/Interest.	
(Increase in facility for Water Distr. 11)	\$ <u>8,225.00</u>
Total Appropriations	\$ 865,377.00

Estimated Revenue:

1) Income from temporary investment of assessment for benefit for debt service.....	\$ 2,500.00
2) Income from contracts with users outside Water District No. 11 and Extensions, exclusive of water rents paid by such users and exclusive of Charlton and Ballston. ....	- 0 -
3) Reserve for bonded debt.....	- 0 -

Less Equivalency Charges:

4) Charlton Water District.....	\$ 45,391.00
5) Ballston Water District. ....	166,480.00

Total Equivalency Charges \$ 211,871.00

Net amount to be raised by assessment for benefit (based on assessed value and on front footage) for capital expense budget for Water District No. 11 and Extensions.....	\$ <u>651,006.00</u>
Total Revenue	\$ 865,377.00

SECTION 2. (a) A proposed assessment roll has been prepared for raising funds for the above preliminary capital expense budget of Water District No. 11 of the Town of Glenville and Extensions Nos. 1 thru 37 thereof, including the apportionment to said Extensions Nos. 1 thru 37 of their respective share of the water supply and transmission and distribution lines;

(b) Computation of assessments based on assessed value of real property:

Portion of debt service to be paid by assessments based on assessed value on real property:

Transmission lines, water supply and treatment:  
Gross expense (Section 1 of Resolution  
facilities (Section 1 of Resolution)..... \$ 2,500.00  
Total debt service for transmission lines,  
water supply and treatment.....\$ 862,877.00  
  
Rate for Water District No. 11, Extensions,  
1 thru 34 and Charlton Water District, Ballston  
Water District  
based on aggregate full value of .....\$ 2,332,614,973.00

SECTION 3. The assessment roll for Water District No. 11 and Extensions Nos. 1 thru 35 thereof, as mentioned above, shall be filed with the Clerk of the Town Board.

SECTION 4. This resolution takes effect immediately.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 181-2012**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**A RESOLUTION** approving a preliminary capital expense budget of **Sewer District No. 9** and **Woodcrest Sewer Extension** for the year 2013.

BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Sewer District #9 and the Woodcrest Sewer Extension hereby adopts the following preliminary capital expense budget of Sewer District #9 and Woodcrest Sewer Extension of the Town of Glenville for the calendar fiscal year 2013.

Appropriations:  
Redemption of Bonded Debt.....\$ 155,000.00  
Interest due & administration fee on renewal of Bond Note in the amount  
On 04/01/2013 and 10/01/2013.....\$ 56,467.00  
Amount to be raised on benefit plan.....\$ 211,467.00

Woodcrest Extension Bond Anticipation Note (BAN) on 06/14/2013  
Redemption of principal.....(includes 2012 portion).....\$ 20,030.00

(charges of paying agents & miscellaneous contractual expenses related	
To payment of principle & interest)	..\$ 3,958.00
BAN interest due on 06/14/2013...(includes 2012 portion).....	\$ 4,993.00
	<u>\$ 28,981.00</u>

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer No. 9 pursuant to the benefit unit basis set forth in the engineering plan for said sewer district.

SECTION 3. Said benefit unit plan provides for the assignment of one (1) benefit units to each individual parcel of land per the engineering plan.

<u>Amount to be raised on benefit plan</u>	<u>\$211,467.00</u>	=	\$25.55/Benefit Unit
Number of Benefit Units	8,277.75		
Annual Charge Per Benefit Unit	\$ 25.55		

Woodcrest Amount to be raised on benefit plan.....	\$28,981.00
(less use of Woodcrest closed capital project underrun).....	<u>13,226.00</u>
	\$15,755.00
Number of Benefit Units.....	19
Annual Charge per Benefit Unit.....	\$ 829.21

SECTION 4. The proposed assessment roll for Sewer District #9 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and the estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

### Motion Carried

### RESOLUTION NO. 183-2012

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**A RESOLUTION** approving preliminary Capital expense budget of the Alplaus Sewer District No. 1 and Extension No. 1 for the year 2013.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of the Alplaus Sewer District No. 1 and Extension No. 1 hereby adopts the following capital expense budget of the Alplaus Sewer District No. 1 and Extension No.1 of the Town of Glenville for the calendar fiscal year 2013:

#### Appropriations:

Redemption of Bonded Debt	
on 06/01/13 of \$2,133,100	\$82,043.00
0% interest on \$2,133,100 in 2011	<u>-0-</u>
	\$82,043.00
Total amount to be raised on benefit plan	\$82,043.00



Estimated Revenue:

Interest Earned	\$ 225.00
Clifton Park equivalency charge	55,583.00
Appropriated Fund Balance	<u>0.00</u>
	\$55,808.00

Amount to be raised on benefit plan \$26,235.00

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of the Alplaus Sewer District No. 1 and Extension No.1 pursuant to the benefit unit basis set forth in the engineering plan for said sewer districts.

SECTION 3. Said benefit unit plan provides for the assignment of benefit units to each individual parcel of land based on engineering planning report.

<u>Amount to be raised by benefit plan</u>	<u>\$ 26,235.00</u>	= \$115.80/Benefit Unit
Number of Benefit Units	226.50	

Annual Charge Per Single Family Residence	\$115.80 x 1 = \$115.80
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SECTION 4. The proposed assessment roll for Alplaus Sewer District No.1 and Extension No. 1 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 184-2012**

**Moved by:** Councilman Ramotar  
**Seconded by:** Councilwoman Wierzbowski

**WHEREAS,** a vacancy exists in the position of Senior Center Coordinator due to the resignation of Cindy Amell, and

**WHEREAS,** the Town of Glenville advertised such vacancy and received over fifty applications for the position, and

**WHEREAS,** an interview panel comprised of the town board liaison, staff and members of the Scotia Glenville Senior Citizens reviewed the qualifications of the interested applicants, performed interviews, checked references and have arrived at a unanimous recommendation for appointment to this position,

**NOW, THEREFORE, BE IT RESOLVED,** that Vicki Hillis, 4 Uncas Drive, Glenville, NY, 12302, is hereby appointed to the vacant position of Senior Center Coordinator effective November 13<sup>th</sup>, 2012, at the pay rate of \$16.45 per hour per the Town/CSEA agreement and subject to the rules of NYS Civil Service, including a competitive testing requirement and a six-month probationary period.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None

**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 185-2012**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Boulant

**WHEREAS,** Alan Craver is a former police officer for the Town of Glenville, having retired a number of years ago; and

**WHEREAS,** the collective bargaining agreement in effect at the time of Mr. Craver's retirement provided that the Town would pay 100% of the cost of individual and family health insurance for bargaining unit members upon retirement and thereafter; and

**WHEREAS,** the language of the Town's Personnel Policy Manual appears to make the election of the level of health insurance a one-time election at the time of retirement, but the PBA collective bargaining agreement is silent on that issue; and

**WHEREAS,** Alan Craver opted for family health insurance at the time of his retirement, but thereafter lost his wife and subsequently remarried and is desirous of adding his new wife to his Town health insurance; and

**WHEREAS,** the attorneys for the Town and the PBA have negotiated a settlement agreement in lieu of a grievance or court action to compel the town to permit Mr. Craver to add his new wife to his health insurance which agreement would have no precedential value; and

**WHEREAS,** it appears to be in the best interests of the Town to settle said matter as recommended by the Attorney for the Town without further attendant legal and other costs, to avoid the potential of an adverse decision;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Town Supervisor to enter into stipulation of settlement with Alan Craver and the Glenville PBA for the settlement of the potential grievance or legal action by permitting Mr. Craver to add his new spouse to his town health insurance.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 186-2012**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**WHEREAS,** the Town Water and Sewer Department are in need of a large format printer and scanner to file and reproduce maps and other drawings and documents; and

**WHEREAS,** the Town Commissioner of Public Works examined available options and recommends the purchase of an Oce (Canon Group) Model PW300 and Model SCEXP; and

**WHEREAS**, the aforementioned equipment is available on a New York State Purchase Contract with a zero interest deferred payment plan and maintenance on the equipment is also a component on said state contract; and

**WHEREAS**, the Town has received the aforementioned equipment, has tested it and has found it suitable for the Water and Sewer departments' needs; and

**WHEREAS**, the Town entered into an agreement to purchase said equipment in order to take advantage of the zero interest deferred payment plan option that was about to expire;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes, retroactively, the Water and Sewer departments' purchase of the aforesaid equipment from Oce North America, Inc. at a purchase price of \$14,677.00, to be paid in 60 installments of \$244.62 each with no interest and approves a maintenance contract on said equipment for a similar term in the amount of \$140.22, to be charged to 50.11.8310.4100.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 187-2012**

**Moved by:** Councilman Ramotar  
**Seconded by:** Councilwoman Wierzbowski

**BE IT RESOLVED**, that the minutes of the regular meetings held on September 19, October 3, and October 17, 2012 are hereby approved and accepted as entered.

**Ayes:** Councilmen Boulant, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** Councilman Pytlovany

**Motion Carried**

**RESOLUTION NO. 187-2012**

**Moved by:** Councilman Ramotar  
**Seconded by:** Councilwoman Wierzbowski

**BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby adjourns into Executive Session to discuss a personnel matter.

**Ayes:** Councilmen Boulant, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

Supervisor Koetzle adjourned this portion of the meeting at 8:33 p.m. and entered into Executive Session.

Time being 10:26 p.m.; Supervisor Koetzle reconvened the meeting and announced that no action was taken during the Executive Session.

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn was Moved by Councilman Boulant; Seconded by Councilman Pytlovany, everyone being in favor, the meeting was adjourned at 10:27 PM.

ATTEST:

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Linda C. Neals  
Town Clerk